

APPENDIX A

Deployment Planning Checklist

This checklist assists CSG support operations staff officers plan support both prior to deployment and while deployed in theater. No checklist can be all inclusive, since the peculiar requirements of each operation cannot be identified. However, the questions can be used during planning sessions to help clarify guidance and directives from COSCOM or task force staff regarding requirements and the specific support which CSG subordinate units provide.

If tasked to support a low-intensity operation, staff officers need to refer to the contingency checklist in FM 63-6. If the CSG forms the largest logistics support element in theater, staff officers need to refer to the deployment planning checklist in FM 63-3.

OPERATIONS PLANNING

- ☐ Is there a concise statement of purpose and commander's intent?
- ☐ What doctrinal, policy, or procedural publications, FSOP annexes or overlays apply?
- ☐ Are there any existing plans that apply?
- ☐ What is the classification guidance relative to logistics plans, unit deployment, and map requisitions?
- ☐ What will be the CSG AO?
- ☐ Are applicable maps available and listed?

RESPONSIBILITIES

- ☐ What will be the initial customer list? How will that list change as units deploy?
- Are the responsibilities for support to the following clearly stated?
- ☐ Units or teams providing logistics and medical support.
 - ☐ Units or teams providing personnel services support, postal support, and finance support within the CSG AO.
 - ☐ Special operating forces, if operating in the CSG AO.
 - ☐ AMC agencies.
 - ☐ Army and Air Force Exchange Service personnel/teams in the CSG AO.
 - ☐ Defense Logistics Agency personnel, if operating within the CSG AO.
 - ☐ Department of State or American Embassy personnel. if within the CSG AO.

CONCEPT OF LOGISTICS SUPPORT

- ☐ Does the COSCOM OPORD or other guidance describe how supply, maintenance, transportation, and field service support will be provided?
- ☐ Does the COSCOM OPORD identify the forces to be supported and the logistics elements which will provide the support?
- ☐ Have interservice support requirements been identified?
- ☐ What HNS will be available in the AO?
- ☐ What support will be provided by or received from the HN, allies, or other Services?
- ☐ Have interservice support requirements been identified?
- ☐ What support will be provided by the HN, allies, or other Services?
- ☐ How much maintenance, petroleum, and transportation support will be provided by HN forces?
- ☐ Will cellular logistics teams be in theater?
- ☐ Does logistics planning complement the tactical plan?
- ☐ Have terrain and enemy intelligence data been analyzed to determine the impact on logistics support requirements and support capabilities?
- ☐ Has the deployment flow been properly analyzed to determine time-phasing for introduction of logistics elements?
- ☐ Have maps been requested and distributed among subordinate units?

LOGISTICS SUPPORT

- ☐ Is supply distribution procedural guidance provided?
- ☐ Are in-country DODAACs required at supply support activity or unit level?

- ☐ Are changes to the DODAAC required, such as “ship-to” address?
- ☐ Have DODAAC changes been initiated for deploying and deployed units to ensure correct routing of requested supplies?
- ☐ Is a temporary force/activity designator upgrade required?
- ☐ Is a project code required?
- ☐ Which subordinate support activities are designated as ALOC or DSS?
- ☐ Are provisions made for contracting and local purchase?
- ☐ Are stockage objectives specified for each class of supply?
- ☐ Is a known or estimated order ship time provided?
- ☐ Will automated or manual procedures be used?
- ☐ Is the communications transceiving capability provided compatible with the automated systems being deployed?
- ☐ Do subordinate and supported units possess the same version of software change packages?
- ☐ Are procedures described for cancellation or diversion of materiel inprocess or intransit at the termination of the operation?
- ☐ Are retrograde procedures for excess and unserviceable items spelled out?
- ☐ Have unit movement officers updated their unit equipment list?
- ☐ Have deploying units requested augmentation support from AMC major subordinate commands and headquarters DLA to assist in preparing equipment for deployment?
- ☐ How will ASL stocks be sequenced in deployment schedules?
- ☐ Are adequate packing materials on hand?
- ☐ Is the control of intensively managed aviation items addressed?
- ☐ Are provisions made for emergency resupply within the theater?
- ☐ Are provisions made for logistics support of civilians and prisoners of war within the CSG AO?
- ☐ Is there covered storage in the CSG AO to protect supplies from the elements? If not, what can be done to protect supplies?
- ☐ What MHE capability exists within subordinate units?
- ☐ Is sufficient rigging materiel available for airdrop within CSG AO?
- ☐ Is sufficient sling materiel available in CSG units.

SUSTAINING THE SOLDIER

CLASS I

- ☐ What is the basic load?
- ☐ What is the stockage objective?
- ☐ Are the ration cycles and type of ration support described by phase?
- ☐ Are cash meal payment procedures going to be established?
- ☐ What method of distribution will be used (unit or supply point distribution)?
- ☐ Are field bakery services required? Can the HN satisfy the requirement?
What are the request procedures?
- ☐ Are veterinary personnel adequate for the subsistence support requirements to ensure that local fresh fruits and vegetables meet US standards?

- ☐ Are hospital rations addressed?
- ☐ Are chill and freeze reefer requirements for field feeding operations and Class I DS/GS supply points addressed?
- ☐ Are EPW capture rates included in subsistence requirement planning? Who will provide rations and EPW field feeding?

HEALTH AND COMFORT ITEMS

- ☐ Are deploying personnel provided guidance on personal demand items?
- ☐ Are ration sundry packs available? If not, what procedure will be followed?
- ☐ Is a tactical field exchange considered?

If TFE support is required –

- ☐ Has Headquarters, AAFES (Plans), been notified?
- ☐ Have requirements for TFE staffing, stock assortment, security, facility, transportation, and communications been identified and coordinated?
- ☐ Is finance support for the TFE identified?
- ☐ Has the policy on rationing field exchange items and check cashing to purchase items at a tactical field exchange been determined?

WATER/ICE

- ☐ What planning factors apply for the theater?
- ☐ What are water support requirements versus subordinate unit water support capabilities?
- ☐ Is water available from local systems, surface, or wells?
- ☐ Is water fresh, brackish, or salty?
- ☐ What type of water purification unit is required (Erdlator or ROWPU)?
- ☐ Have sufficient quantities of ROWPU overpack items (chemicals, filter elements, repair parts, and tools) been deployed to maintain ROWPUs for a given period of time?
- ☐ Has the MACOM authorized arid augmentation packages of additional water storage and distribution assets?
- ☐ Are chillers required?
- ☐ What is the water planning factor?
- ☐ What are the treatment, storage, distribution, and cooling requirements? Are they satisfied by deploying unit capability?
- ☐ Are containers available in the event water is to be airdropped?
- ☐ Will ice be provided by the engineers or HN?
- ☐ Are potable ice considerations covered? What is the requirement planning factor?

CLASS II

- ☐ Have requirements for individual clothing, CTA 50-900 items, and mission essential consumables been identified?
- ☐ What are DS and GS stockage objectives?

Are there any items that require special consideration, such as:

- ☐ Tentage and tentage repair kits?
- ☐ Folding cots?

- ☐ Insect bars and mosquito netting?
- ☐ Banding materiel and tools?
- ☐ Water purification chemicals and test kits?
- ☐ Insect repellent and sun screen?
- ☐ Field laundry or hospital laundry supplies?
- ☐ Bath supplies?
- ☐ Field feeding facility supplies, to include paper and plastic products?
- ☐ Trash disposal supplies?
- ☐ Vector control equipment and supplies?
- ☐ Latrine chemicals and supplies?
- ☐ Batteries?
- ☐ Cold weather clothing and cold weather equipment?
- ☐ Have provisions been made for replacement of damaged protective clothing?
- ☐ How will return to duty soldiers receive their CTA 50 items?

HEALTH SERVICE SUPPORT

- ☐ Are medical treatment locations identified?
- ☐ Are medical personnel available to certify ice as potable?
- ☐ How can nonmedical transportation assets offset shortages in ground evacuation operations?

FIELD SERVICES

- ☐ Are laundry, bath, and clothing renovation and exchange requirements addressed?
- ☐ How many days of personal hygiene items should be deployed with soldiers?
- ☐ Which units are to receive priority of support?
- ☐ What are mortuary affairs estimates? What mortuary affairs capability exists within the CSG AO? Will a forward collection platoon be attached or placed OPCON to the DISCOM?
- ☐ Have units been informed relative to the mortuary affairs supplies with which they are to deploy?
- ☐ When are post exchange services to be provided?
- ☐ Is fire protection provided for aviation, ammunition, and petroleum operations?
- ☐ Are procedures for trash collection and disposal addressed?
- ☐ Are there provisions for local procurement or contracting of services?
- ☐ What is the expected turnaround time for laundry support?
- ☐ Will there be sufficient backup field expedient shower equipment on hand until field or contract shower systems become available?

ARMING THE FORCE

CLASS IV

- ☐ What are the DS and GS stockage objectives?
- ☐ Are unique requirements for construction and security materiel addressed?
- ☐ Is in-country procurement considered?
- ☐ Will the use of prepositioned materiel stocks be permitted?
- ☐ Which items have been designated as controlled?

CLASS V

- ☐ How will unit basic loads be deployed?
- ☐ Are units deploying with training ammunition for initial zero and weapon systems checks upon arrival in the AO?
- ☐ What are the DS and GS stockage objectives?
- ☐ How will the CSG's subordinate organizations support Class V requirements?
- ☐ Do ammunition storage facilities or sites need to be constructed or improved?
- ☐ What are projected storage, handling, shipping, security, and safety requirements?
- ☐ What are the RSR and CSR?
- ☐ What type of combat configured loads will subordinate units prepare?
- ☐ How will EOD team support be obtained?
- ☐ What are the commercial port restrictions on ammunition shipments?

FUELING THE FORCE

BULK FUEL

- ☐ What fuel planning factors apply based on the theater terrain and projected level of combat?
- ☐ Are gallons per day requirements established for each type product for each supported service and unit?
- ☐ What jet fuels are available in theater?
- ☐ What commercial diesel fuels are available in theater and are they usable in ground equipment?
- ☐ Is there an existing pipeline distribution system within the CSG AO?
- ☐ What are the pipeline and storage capabilities within the CSG AO?
- ☐ Are bulk fuel tankers to deploy empty or with a full load?
- ☐ Is the use of contractor or HN provided bulk fuel supply considered?
- ☐ Will HN fuel specifications increase requirements for filter separator elements?
- ☐ Are accountable officer requirements addressed?
- ☐ Are refuel-on-the-move sites required?
- ☐ Are remote refueling sites required?
- ☐ Are interservice support billing and reimbursement procedures specified?
- ☐ Have quality assurance procedures been established?
- ☐ Is laboratory test capability available in theater?
- ☐ Are required test kits on hand?

PACKAGED PRODUCTS

- ☐ What are the DS and GS stockage objectives?
- ☐ Are any unique packaged product requirements addressed?
- ☐ What engine oils, transmission fluids, hydraulic fluids, brake fluids, and greases are recommended for ground vehicle or equipment operation?
- ☐ What engine coolants or antifreeze are recommended based on the operating environment?
- ☐ What products help prevent microbiological growth in fuel tanks?
- ☐ Are industrial gases requirements/capabilities addressed?
- ☐ Are containers available in the event that packaged Class III has to be airdropped?

FIXING THE FORCE

- ☐ What are requirements and capabilities for DS maintenance, missile maintenance, and AVIM?
- ☐ Which units are to receive priority of support?
- ☐ How does weather impact on repair requirements?
- ☐ How will NBC threats impact on repair capabilities?
- ☐ What will be the DS level repair time limit?
- ☐ How will TMDE repair be provided?
- ☐ How will classification and collection be performed?
- ☐ How will reparable be evacuated?
- ☐ What major critical shortages exist?
- ☐ What will be the cannibalization policy?
- ☐ Have special power requirements been identified for maintenance facilities (voltage, phase, frequency, anticipated load)?
- ☐ How will salvage collection, evacuation, and disposal be covered?
- ☐ How will hazardous materials, such as lithium batteries, be disposed of?

CLASS VII Replacement ITEMS

- ☐ What is the authorized stockage level?
- ☐ Have OPLANs identified controlled items?
- ☐ How will weapon systems be replaced?
- ☐ How many HETs are available in subordinate units to move critical weapon systems?
- ☐ Can critical shortages be filled by cross-leveling or by the redistribution of excess from nondeploying units?

REPAIR PARTS SUPPLY

- ☐ What are combat PLL requirements and capabilities within CSG subordinate units?
- ☐ What are ASL requirements and capabilities?
- ☐ What is the stockage objective for ALOC and non-ALOC items?
- ☐ What special storage requirements will be needed for dry batteries, classified repair parts, high dollar pilferables, etc?

TRANSPORTING THE FORCE

- ☐ What highway, rail, air, and waterway net exists within the CSG AO? What are their capabilities and limitations? What impact will the weather have on these?
- ☐ What will be the intratheater, intertheater, and in-country movement system for personnel and cargo?
- ☐ What type and number of truck and cargo transfer units will be required?
- ☐ Will refrigerated transportation be required?
- ☐ What transportation support will be provided by the HN, allies, or other Service?
- ☐ Have the sea/aerial port of debarkation and embarkation been specified?
- ☐ Are procedures addressed for shipping supplies and equipment that arrive at the home station after the unit(s) have deployed?
- ☐ What preparations are required to transport fuel, ammunition, and other hazardous material?
- ☐ What transportation funding arrangements exist?

AIRFIELDS

- ☐ What airfields exist to support logistics missions?
- ☐ Has a coordinating headquarters been designated for all logistics airlift support?
- ☐ What airfield departure and arrival controls exist?
- ☐ What is the current usage of the airfield?
- ☐ What units or contract/HN personnel and equipment assets are available to assist in arrival and departure operations?
- ☐ Have transportation movement priority and account codes been provided?
- ☐ What are the characteristics and capabilities of the roads that access the airfields?

AIRDROP

- ☐ Is airdrop resupply capability provided commensurate with expected requirements?
- ☐ Are prerigged projects available for on-call delivery. Are call forward procedures specified?

MAIN SUPPLY ROUTES AND ALTERNATE SUPPLY ROUTES

- ☐ What are the characteristics and capabilities of the routes available in the CSG AO?
- ☐ What are convoy restrictions along routes?
- ☐ What are the dimensions of tunnels along the routes?
- ☐ What are the dimensions and classifications of bridges along the routes?
- ☐ What capability does the HN have to repair damaged segments of routes?
- ☐ What segments of the routes are heavily used by the civilian populace?
- ☐ What are the most likely routes fleeing refugees will use?

RAIL

- ☐ What rail nets exist within the CSG AO?
- ☐ What rail assets will be available? What are the capacities, dimensions, and age of typical rolling stock in service?
- ☐ What are the locations and capacities of the rail terminals, rail yards and marshaling yards within the CSG AO?
- ☐ What are the number and length of track in each rail yard?
- ☐ Are loading ramps available at rail yards and terminals?
- ☐ What are the location and lifting capacity of railway cranes in the CSG AO?

INLAND WATERWAYS

- ☐ What inland waterways exist within the CSG AO?
- ☐ What are the capabilities and limitation of the inland waterways?
- ☐ What inland terminals exist along the waterways?
- ☐ What are the characteristics and capabilities of the inland terminals?
- ☐ What is the present usage of the inland waterways?
- ☐ What is the enemy's capability to interdict the waterways?
- ☐ How accessible are the inland waterways to roads and rail lines?
- ☐ What effect does weather have on waterway operations?

CONTAINERS

- ☐ What is the container policy?
- ☐ What is the capability of ports and subordinate units to handle container shipments?
- ☐ What HN personnel or civilian contract and equipment assets can assist in container operations?

COMMUNICATIONS SUPPORT

- ☐ Have communications frequencies been cleared with the HN?
- ☐ Have details been worked out for transmission of documents to higher echelons?
- ☐ Have arrangements been made for telephonic assistance after deployment?
- ☐ Are phone books for the country or local area available?

AUTOMATION SUPPORT

- ☐ Have backup master files been established and prepared for shipment separate from primary master files?
- ☐ Are sufficient copies of user manuals on hand and current?
- ☐ Are sufficient disks available to provide software updates or change packages to arriving units or units within the CSG AO?
- ☐ Has a backup courier system been established to carry disks between subordinate units and the CMMC?
- ☐ Have subordinate units removed nonessential files to avoid system abort due to overfull disks?
- ☐ Have appropriate parameter changes been made in the automated systems (for example, signal and overseas deployment codes)?
- ☐ Are security procedures in place to prevent introduction of software viruses?
- ☐ Has coordination been made with the CMMC for catalog update, reconciliation schedule, and loading of supported unit DODAACs?

LOCAL PROCUREMENT

- ☐ Are local currencies authorized for local procurement?
- ☐ Have local currency acquisition points been identified?
- ☐ Have contracting/ordering officers and imprest fund cashiers received instructions concerning interface and coordination with the servicing finance support command?
- ☐ What is the source of funding for Class X supplies?
- ☐ Have logistics requirements been costed?
- ☐ Has an account processing code been established for contracting support/local purchase?
- ☐ Are there adequate numbers of contracting officers with the proper warrant?
- ☐ Is finance support available to the contracting officer?
- ☐ Are linguists available to support contracting/local purchase requirements?

MISCELLANEOUS

- ☐ Are provisions made for LOGSTAT reporting?
- ☐ Is site preparation required?
- ☐ What is the electrical power/cycles of the country? Are transformers required?
- ☐ If Class X materials are required, what are their sources?

- ☐ Is trash/waste disposal available?
- ☐ Are there provisions for maneuver or war damage reparation resulting from logistics operations?